

Draft Minutes
Executive Committee Meeting
December 27, 2011

1. Call to Order:

The Executive Committee was called to order at 10:23 a.m. by Vice President Burns. In attendance were:

- Committee members: President Dan Burns and Alternate member Director Nishi.
- Staff: Carl Niizawa and Paula Riso.

2. Public Comments on Any Item Not on the Agenda:

No comments.

3. Approve the Draft Minutes of December 2, 2011:

On motion by Director Nishi, seconded by President Burns, the minutes were approved unanimously.

4. Update on Backwater Protection Requirements:

Mr. Niizawa provided the Committee more detail on the recent sewer spill incident. Director Nishi stated that if there wasn't a written agreement to flush the laterals north of Imjin, the District should send a letter stating that they were no longer going to do it and asked that a draft letter be brought to the next meeting. Director Nishi asked if all new buildings have backwater protection devices including the FORA building and the Seaside Highlands development. Mr. Niizawa stated he wasn't aware if they did or not. Director Nishi asked that Mr. Niizawa look into it and report back to the Committee.

President Burns suggested Mr. Niizawa check with other water districts to see if they require older homes to have a backwater protection device as well as new buildings.

5. Review Agenda Items for the January 10, 2012 Board Meeting:

Mr. Niizawa reviewed the draft agenda with the Committee. Director Nishi asked that the General Manager let them know if his evaluation is due.

6. Discuss Possible Agenda Items for January 25, 2012:

Director Nishi asked to have the General Manager's contract and another update on the backwater protection requirements.

7. Committee Member Comments:

Director Nishi suggested looking into resuming the Operations and Maintenance Committee.

7. Adjournment:

The meeting was adjourned at 10:19 a.m.

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